

# **HOW TO CONNECT – NEW USER**

(Please see Existing User Instructions on page 2)

- **1.** ACCESS THE SOUTHWESTERN BAPTIST THEOLOGICAL SEMINARY PORTAL WITH A PHONE OR LAPTOP
  - a. Navigate to your device wireless settings and click on "MyResNet Start Here" SSID
  - b. This will auto direct you to the SWBTS portal and auto grab your device MAC address

## 2. CREATE A NEW ACCOUNT

- a. Click "Sign In" on the Main Page and Use your SWBTS school credentials
- b. Create your account in 3 simple steps
- c. A pop up appears with your next steps (this is also sent to your school email):



- d. Save the email as it contains your Unique passcode for your account. You will use that same passcode to add any other devices to your account.
- e. Go back and forget the "MyResNet Start Here" SSID on your device

## 3. CONNECT YOUR OTHER DEVICES TO THE NETWORK

- a. Navigate to the wireless settings on each device
- b. Click MyResNet (5G or 2G Always use 5G if its available)
- c. Enter your WiFi password to join the network (from step 2c above)
- d. Click within the MyResNet 5G SSID to enable the "auto-join" feature

If you need to access your account at any time, visit <u>http://swbts.apogee.us</u> and sign in as an existing user.

**HELP:** If you need any help, a support representative is available 24 hours a day to assist you.

- Call support at 833-495-0872
- Email <a href="mailto:support@myresnet.com">support@myresnet.com</a>
- Chat live at <u>https://swbts.apogee.us</u>

# APOGEE

HOW TO CONNECT – EXISTING USER

### 1. ACCESS THE Southwestern Baptist Theological Seminary PORTAL

a. Navigate to the SWBTS portal (<u>http://swbts.apogee.us</u>)

### 2. SIGN INTO YOUR ACCOUNT AS AN EXISTING USER

- a. Use your SWBTS school credentials to sign in
- b. Click the blue link under the "Add Devices" button that says "Go to my WiFi password"
- c. Click "Show" and make note of this password or change it to something you will remember
- d. Existing devices will show up in the portal you can delete any old devices

## 3. CONNECT NEW DEVICES TO THE NETWORK

- a. Navigate to the wireless settings on each device
- b. Click MyResNet (5G or 2G Always use 5G if its available)
- c. Enter your WiFi password to join the network (from step 2c above)
- d. Click within the MyResNet 5G SSID to enable the "auto-join" feature

If you need to access your account at any time, visit <u>http://swbts.apogee.us</u> and sign in as an existing user.

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