

Job Description of CC Children's Minister

The Children's Minister (CM) is responsible for the overall management of the Children's Ministry (infant-6th grade) of Community Church (CC) including developing, implementing, and supervising this ministry.

This is a Part-Time salaried position. Included in these hours are Sunday & Wednesday gatherings, planning and preparation for children's ministry, as well as any special events the church gathers to worship or fellowship. Attendance at the church staff/leadership meetings is required unless previously approved by Lead Pastor. Other hours are flexible depending on the needs of the ministry.

General Responsibilities

- Maintain a personal walk with the Lord Jesus Christ through daily prayer, study of His Word, and obedience to His Spirit. (John 15:5)
- Maintain priorities in the following order: God, Family, Ministry
- Participate in the regularly scheduled operations and meetings including worship services and other church-wide services. (Hebrews 10:24-25)
- Function as a team player. (Philippians 2:3-4)
- Maintain a desire for continued growth & a teachable spirit
- Function under the direction of the Lead Pastor to pursue the overall Mission of CC (Hebrews 13:17)
- Seek to live out CC's Vision of "Living Life Together!" (Acts 2:42-47)
- Tithe Regularly through CC (Malachi 3:10)
- Love and minister to people (John 15:12-13)

Specific CM Responsibilities

- Coordinate team of teachers (including yourself) for weekly Children Bible Studies (Sun & Wed)
- Enlist Adults and maintain a team of Children's Volunteer Staff to help with many of the below tasks - Disciple, Equip & Motivate them to do so
- Order teaching curriculum, materials & supplies for the Children's Ministry
- Pray for Children, their Parents & your Volunteers
- Communicate with and serve alongside Parents of Children and your Volunteers.
- Make sure Classrooms are prepared for volunteers
- Welcome & Check-in children as well as input needed information
- Share the Gospel with Children often, giving them a chance to personally connect with Christ when they are led by the Holy Spirit
- Develop and/or Coordinate a Children's activity 2-4x's a year outside of regular Sunday/Wednesday activities to promote bonding & fellowship (e.g. Easter, Summer Kick-off, Fall Festival, etc)
- Take Children to a Kids Camp each summer
- Coordinate annual VBS, sometime June or July
- Coordinate and implement an annual Children's ministry budget proposal, and administer that budget as approved by the Finance Team.
- Plan either an event or gift to appreciate volunteers annually
- Create event for Parents of children once a year related to their parenting roles/relevant topics.
- Network with other Children's Ministry Leaders in the community – serve alongside them when possible to promote the importance of Kingdom-wide ministry.

Perform all ministerial duties with the intent to maintain a positive light on the good reputation of Community Church and the Children's Ministry.
Other duties as assigned by the Lead Pastor.

Salary: \$300/wk

Location: Community Church, 2840 West US Hwy 380, Decatur, TX 76234

Contact: Pastor Chris Wann, 940-577-6035, pastorchris.cctx@gmail.com

Website: <https://www.ccdecatur.org>