

Southwestern Seminary Job Board

1. Company Information:

- Company Name: Alternative Cellutions LLC
- Industry: E-commerce
- Company Website: <https://www.ebay.com/str/alternativecellutions>
- Company Location: 7333 Jack Newell Blvd N. Ste 300. Fort Worth, TX, 76118

2. Job Position Details:

- Job Title: General Helper
- Department: Smartphones
- Reporting to (Manager/Supervisor): Filipe Santos
- Employment Type (Full-time/Part-time/Contract): Part-Time
- Location (if remote, specify): In Person
- Salary Range: \$15/hr
- Job Description (brief overview): Come grow with us! This position is responsible for accurately packing and shipping top quality refurbished phones to our online customers. You will also inspect and test smartphones among other consumer electronics. Training will be provided. Attention to detail is a must to succeed in this position and the ability to be self-taught is a plus.

3. Job Responsibilities:

- List the main responsibilities and duties of the position.

Tasks include but are not limited to:

- Packing
- Testing phones
- Organizing
- Putting up inventory and updating spreadsheets
- Inspecting customer returns

4. Qualifications and Skills:

- Education Level Required: None
- Experience Required (Years): None

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- Specific Skills Required: Comfortable operating new electronics.
- Certifications or Licenses Required: none

5. Preferred Qualifications:

- Additional qualifications or skills that would be beneficial but not mandatory.
- Experience in repairing smartphones such as replacing back and/or screens

6. Company Culture and Values:

- Describe the company culture and values.
 1. We are an efficient and fast-paced team. As a crucial part of a small company, everyone has a spirit of collaboration and getting the job done. We strive to provide our customers with an excellent experience.
- What type of candidate would thrive in your company environment?
 1. People who are humble, hungry, flexible, and smart about what they do.

7. Application Process:

- How should candidates apply? (Email, Online Application, etc.)
 1. Email altcellutions@gmail.com
- Any specific documents required (Resume, Cover Letter, Portfolio)?
 1. Please send us your resume

8. Deadline:

- Deadline for Applications: Open
- Expected Start Date: Open

9. Additional Information:

- Any other details or information that would be helpful for potential candidates.

10. Contact Information: altcellutions@gmail.com

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- Person to Contact: Filipe Santos
- Email: Filipe.cellutions@gmail.com
- Phone Number: (936)827-5140

11. Miscellaneous:

- Any other specific questions or requirements related to the job posting process.

This questionnaire should cover most of the essential details needed to create a comprehensive job posting for online job boards. Adjustments can be made based on specific requirements or preferences.