

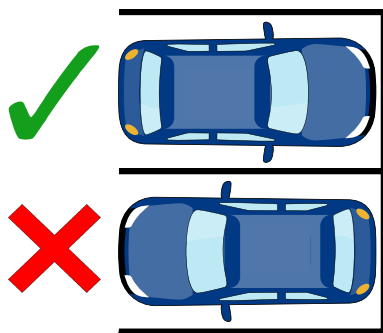
## To Avoid Citations

- It is the permit holder's responsibility to be aware of approved parking. If you lend a car to a friend, you are still responsible. Make sure the friend knows where to park.
- Properly display your permit on the vehicle.
- Don't park in a handicap spot without a government-issued permit.
- Back-in or pull-through parking is not permitted.
- Allow enough time to find a parking space.
- Renew your permit before it expires.

## Citation Fees

Please note that parking permits may be revoked for non-payment of fines or repeat offenses and will result in a \$10 late fee.

	Violation	Fine
1	No current parking permit	\$40
2	Failure to park in a designated SWBTS parking lot	\$40
3	Parking in an improper lot	\$40
4	Backed into a parking lot	\$40
5	Parking in Visitor/Guest spaces	\$40
6	Parking beyond time limit	\$25
7	Parking in a non-parking space	\$25
8	Parking in handicapped space	\$75
9	Parking in a fire lane	\$40
10	Blocking driveway	\$50
11	Parking in a reserved space	\$25
12	Parking within 15 feet of a fire hydrant	\$50
13	Parking in a Loading Zone	\$25
14	Improperly parked	\$25
15	Permit improperly affixed	\$25
16	Parking violation	\$25
17	Improper permit	\$40
	Moving Violations	Fine
1	Failure to stop at a stop sign	\$50
2	Speed not reasonable or prudent	\$50
3	Ran red light	\$50
4	Unsafe vehicle movement	\$50



## Appeals

A person receiving a citation may appeal the citation online at: <https://www.permitsales.net/swbts/violations>

Appeals must be made no more than 14 days after the issue date of the citation.

# FAQs

Have questions?  
Call Campus Police at 817-923-1921.

### Q: Can I park my trailer on campus?

A: Boats, RVs, trailers, campers, or any other vehicles used for recreational purposes are not to be parked on SWBTS property without approval from Campus Police.

### Q: How many permits can I get?

A: Married couples may receive a second permit for \$10 once the first permit is purchased. Single students are limited to one permit.

### Q: If I bring a new car to campus, do I need to get a new permit?

A: Yes, permits are non-transferrable. Please come by the Police Administration Building to obtain a new permit or request a temporary permit if you'll only have that car for a short period.



# Parking Rules & Regulations



## Helpful Tips!

**Parking restrictions are enforced Monday-Friday from 7am - 5pm with the exception of dorm and residential lots which are enforced 24/7.**

**Applicable traffic laws of the State of Texas are in effect at all times.**

**Pedestrians have the right of way at all intersections and crosswalks whether marked or unmarked.**



The speed limit on SWBTS property is 15mph unless otherwise posted.

## Parking on Campus

These rules and regulations have been developed to control traffic and parking for everyone using the roadways and parking lots of Southwestern Seminary and Texas Baptist College. Obtaining a parking permit authorizes a person to park on campus in designated areas; it does not guarantee a parking space. The lack of space in any area at any time is not a valid excuse for violating these regulations.

## Parking Permits

Any student or employee who operates a vehicle on the property of SWBTS on a regular basis must have a parking permit. Register for your permit online at <https://swbts.edu/campus-life/offices/campus-police> by clicking on "Register Your Vehicle." Permits must be picked up from the Police Administration Building.

**A parking permit is valid only when it is properly adhered on the lower left corner of the rear windshield.**

Please be sure to remove your previous permit before placing a new permit on your vehicle. If you do not remove your previous permit, you must place the new permit directly on top of the older one.



You are responsible for renewing your permit at the time of its expiration, as indicated by the month and year on the permit. A permit is non-transferable and must stay on the vehicle to which it was registered.

- Dorm students must leave their vehicles parked in their respective dorm parking lots while attending class.
- Students driving a vehicle on to campus must park in a designated parking lot; parking on nearby residential streets is not allowed and will result in a parking citation.
- Handicapped parking is permitted across campus provided the vehicle displays a permit issued by any local or state government agency.
- Vehicles with a revoked permit or in violation of fire lanes, fire hydrants, or handicapped parking may be towed at the owner's expense.
- 15-minute parking spaces are strictly enforced and are designated for persons who need to conduct limited business with SWBTS.

## Parking Permit Fees

Student Annual Permit: \$30

Permits purchased between Jan 1st - May 31st: \$10

Permit Replacement Fees: \$10